



Dear Patient,

Your physician has ordered an MRI, CAT Scan, or other special procedure for you prior to your next office visit.

Please follow the steps below before your next office visit:

- Call your insurance carrier to find out where you are able to obtain this procedure and if this procedure requires pre-authorization. (refer to your insurance card or work comp case worker)
- Schedule your test at the appropriate facility.
Pre-authorization for some insurance companies can take up to 5 business days. Please plan accordingly when scheduling your procedure.
- Let us know as soon as possible if pre-authorization is required so that we can assist the facility in obtaining this for you. Call our office at 703-205-2626 option #2.
- Take your order and insurance information with you to the testing facility.
- Once you have your scheduled appointment for your test, call us to schedule your follow-up appointment to review results with the doctor at 703-205-2626 option # 1. (The doctor will not review results over the telephone)
- You must obtain and bring a copy of your films and written report to your follow up appointment with our physician if the test was done outside of the Inova System.